Agenda - Voluntary Information-Sharing System Working Group
Hilton Arlington, 950 North Stafford Street, Arlington, VA 22203
December 19, 2016, 8:30 a.m. to 5:00 p.m. (ET)

Call to Order (8:30 a.m. – 8:45 a.m.)	DFO – Dr. Christie Murray
Welcome and Safety Minute	
Opening Remarks: (8:45 a.m. – 9:00 a.m.)	
Opening Remarks	Marie Therese Dominguez / Alan Mayberry
Committee Management	
Agenda Item 1: (9:00 a.m. – 9:30 a.m.)	
Committee & Staff Introductions	DFO
Chair Selection	Committee
Agenda Item 2: (9:30 a.m. –10:30 a.m.)	
Charter Review	DFO & Alaina Anderson
Discussion and Q&A:	Committee
Agenda Item 3: (10:30 a.m. – 11:00 a.m.)	
Committee Orientation	Cheryl Whetsel
Agenda Item 4: (11:00 a.m. –12:00 p.m.)	
Review of Bylaws	DFO & Alaina Anderson
Committee Discussion and Q&A:	Committee
Lunch (12:00 p.m. 1:00 p.m.) – on your own	
Committee Business	
Agenda Item 5: (1:00 p.m. – 2:30 p.m.)	
Introduction to Voluntary Information Sharing	Dr. Sherry Borener
Discussion and Q&A	
Agenda Item 6: (2:45 p.m. – 3:15 p.m.)	DFO & Committee Chair
Overview of Recommendation Deliverables	
Proposed Common Language Definitions	Chris McLaren
Agenda Item 7: (3:30 p.m. – 4:30 p.m.)	
Committee Planning, future meetings	DFO & Committee Chair
briefings/ subcommittee needs	Committee
Discussion and Q&A	
Agenda Item 8: (4:30 p.m. – 5:00 p.m.)	
Action Item Recap and Closing Remarks	DFO
Wrap-up and Adjourn (5:00 pm)	All